

Marquee Hire & Event Equipment Services

welcome to sherwood marquees



Located in the heart of North Nottinghamshire, we are a friendly local family business with a reputation for working closely with our customers to make sure both the service we offer and the event marquees and equipment provided exceed their expectations.

- Traditional marquee company - definitely not! The marquee styles and service we offer will bring a relaxed and exciting look and feel to your event, regardless of location or size
- Stunning diamond white, customise by adding a touch of colour with internal dressings, lighting and party accessories
- Eye-catching, making your event an occasion to remember with modern sweeping designs and elegant lines inside and out
- Clear, Georgian, or White exterior side linings to protect your guests from the elements, together with a variety of door options, entrance canopies and walkways
- Create a special night mood for your guests using our subtle coloured up-lighting effects and LED star lighter roof linings
- Affordable and excellent value for money compared to traditional marquee companies pricing structures, see our special offers
- Comprehensive professional no obligation site survey and advice offered
- Flexible payment terms with low deposit (limited offer)
- Price guarantee on our all inclusive package deals in advance of event date on acceptance of written quotation and payment of deposit
- Competitive pricing for add-on equipment items and accessories
- Flexible erection and removal times/days to fit round your requirements
- All year round hire available

contents

- 2 welcome to sherwood marquees
- 3 marquee range
- 4 wedding event specialists
- 5 equipment range
- 6 important question - and answers!
- 7 more important question - and answers!
- 8 corporate events and hospitality
- 9 planning a successful event - checklist

For the latest special offers visit:

www.sherwoodmarquees.co.uk

01623 872811

Rufford Court, Wellow Road, Eakring, Nottinghamshire, NG22 0DF
www.sherwoodmarquees.co.uk | enquiries@sherwoodmarquees.co.uk


 sherwood
 marquees

marquee range



capri party marquee

Our "Party Piece" for a relaxed special occasion or event on grass only. No requirement for internal linings due to the sweeping peak profiles. Work really well standing away from a building with the use of coloured up-lighters for night events. Flexible canopy option when clear or white side walls are easily removed before or during the event. No external poles to worry about as all poles are internally tensioned. Sizes start from 20' x 20' going up to 28' x 38', with the option to join together using the gutters supplied and fitted free of charge. A great cost effective option to enjoy the marquee experience.



oriental pagoda marquees

"Stunningly Stylish" from the outside with one or more pyramid shaped peaks but offering a traditional fully lined wedding or corporate event marquee on the inside. Without linings great to use at shows and exhibitions as well as an add-on to a larger clearspan marquee. Flexible to use on grass or hard standing as well as next to a building. Sizes start from 6m x 6m and can be added to both length ways and as a square, L or T shape. Linings, swags and roof star lighting can be added, as well as colour co-ordinated cord carpet and a dance floor. Georgian windows are available as a no cost option.



high peak and clearspan marquees

"Daringly Different" with the highpeak roof combines the oriental pagoda roof style in a larger marquee, without the highpeak roof, provides the traditional classic clearspan profile. Ideal marquee for maximising internal space for larger events and weddings. Flexible layout options are created by adding additional 3m bays to the length, subdividing internal space with linings, or attaching additional marquees for entrances, catering, bar/chill out areas, toilet trailers and stages/dancefloors. Sizes start from 8m x 6m with the 12m wide x either 24m or 36m long being popular options. Looks great with ivory internal linings/swags, 8 arm chandeliers or coloured paper globes and a dancefloor with starcloth roof lining.

01623 872811

Rufford Court, Wellow Road, Eakring, Nottinghamshire, NG22 0DF
www.sherwoodmarquees.co.uk | enquiries@sherwoodmarquees.co.uk


 sherwood
 marquees

wedding event specialists

Regardless of the location, number of guests, size of budget and whether you want a simple, themed or extravagant wedding event, we are available to assist in helping you make the right decisions.

We offer specialist advice as part of our service at no additional cost before and after placing your order with us, this includes:

- Personal site visit(s) at your event location to help you choose the right marquee size/style to match the surroundings and available space
- Layout planning guidance and table/chair number requirements to maximise guest occupancy without compromising on their comfort and the event ambience
- Extensive additional equipment/lighting options advice for both inside and outside the marquee layout
- Colour coordination suggestions for carpet, interior lining swags, chair cushions etc.
- 24/7 peace of mind availability and support team for those last minute additions/guest changes to make the final marquee layout specification just right for your wedding day
- Access to our trusted range of specialist suppliers with extensive wedding event experience.

"Just wanted to say thank you so much for providing such an amazing marquee for our wedding. Everyone said how amazing it looked and it made our day absolutely perfect. You and all your team were such tidy and hard workers, the end result was wonderful. Thank you all for being happy to make the changes we requested at the last minute due to the weather."

Becky, Rob and all the Gardiner Family

"Just a short note to thank you and all the chaps for your kind attention to detail of the marquee that made a perfect setting for Emma's wedding. It was a magical day for us all."

The Greene Family



2011 & 2012 price guarantee

- Price and Date Guaranteed after 10% deposit with nothing more to pay until 10 days before the event
- Price match any local competitor quote with the same specification*
- All inclusive quotations with no hidden extras
- Damage waiver insurance included in all prices quoted
- No VAT increase at any time if payment is made in full at time of initial order
- No surcharge for Debit/Credit cards

* Subject to a site visit from ourselves

01623 872811

Rufford Court, Wellow Road, Eakring, Nottinghamshire, NG22 0DF
www.sherwoodmarquees.co.uk | enquiries@sherwoodmarquees.co.uk


sherwood
marquees

equipment range

We want your event to be a special occasion regardless of the location or number of guests, the equipment used together with the finishing touches will make that difference.

- Clear, white and Georgian marquee sidewalls and doors
- Marquee entrances and walkways to make a statement as your guests arrive
- Interior pleated wall linings and tie backs in ivory for a touch of class
- Star cloth roof linings in ivory or black with integrated LED star lights, star gaze from inside the marquee!
- Floor coverings including wood, coconut matting and colour co-ordinated cord carpet
- Interlocking dance floors in a variety of sizes in wood, black or black and white
- Bar units with bottle chill facilities, beer and wine is down to you!
- Staging in modular units complete with drapes, great for bands and a DJ
- A choice of sizes of high quality wood round and trestle tables with or without tablecloths
- White bistro, wood lime wash banqueting chairs, all weather rattan chill out sofas
- Lighting including colour up-lighters, chandeliers, and outside real flame torches
- Luxury segregated male/female toilet suites
- Heating and cooling units and stand alone electricity generators

additional touches?

Require something different or extra special? If so, please ask and we will endeavour to meet your requirements using our extensive specialist event contacts.



equipment only supply & winter discount offer*

We hire equipment and finishings all year round without the need to hire a marquee and offer a 15% winter discount between October and March.

* Excluding the Christmas & New Year hire period, subject to stock availability, our normal terms and conditions of business apply. This offer is not available with all inclusive package deals.

01623 872811

Rufford Court, Wellow Road, Eakring, Nottinghamshire, NG22 0DF
www.sherwoodmarquees.co.uk | enquiries@sherwoodmarquees.co.uk


sherwood
marquees

important questions - and answers!

What size and type of marquee will I need?

This will depend on the use, table layout, type of surface and what additional areas are required (dance floors, bar areas, catering areas etc). All the marquees we use offer flexible modular/linked solutions and can be added to. Styles vary so we can create a look which blends into the surroundings or alternatively stands out as the centre feature of your event. With this in mind we provide free of charge no obligation site visits using our experienced staff to discuss your individual requirements.

What can you tell me about the marquees?

The marquees are fully waterproof and are fixed using either stakes or weights. The Carpri marquee can only be used on grass; all other marquees can be used on either grass or hardstanding. The sidewalls, extensions, walkways, windows and doors are all compatible to the type of marquee being used. Diamond white is the standard exterior colour with interior and roof linings available in a variety of styles and colours. The marquee and equipment will be clean and ready for use.

Will I need matting or carpeting?

It depends on the weather, the type of event and the condition of the grass. Most weddings require matting or carpeting, but many more events work well without ground floor covering. In some instances we will use either a plastic or wood subfloor with carpet overlaid.

Will I require heaters?

Heaters will generally only be required early or late in the summer season. However, the English weather can be changeable, it is worth considering a backup heater, which can be used if the sidewalls do not retain enough natural heat.

What electrical supply will be required for heating and lighting?

Either a standard 240V supply, we will provide circuit breakers and waterproof junction boxes, or a power supply through a generator that we can hire to you if a 240v power source is not available or is insufficient to meet all the supply demands (catering, lighting, entertainment equipment etc).

Will I need a toilet unit and what are the sizes?

This depends on personal preference, many events use toilets available in a house or adjacent building. If you do decide to hire a toilet unit we offer 2 sizes that only need an 240v electrical supply, water supply and waste disposal is all contained within the unit. Unit 1+1 has one ladies and one gents self contained cubicles, Unit 3+1 has 3 ladies cubicles and 2 sinks in a vanity area and 2 gents urinals, 1 cubicle and 2 sinks. Both units have flushing toilets, hot water, hand soap, towel/tissue dispensers, air freshener, mirrors, pedal bins.

Do I need to book far in advance?

The period from Easter to October is the busiest time for the marquee hire industry. Many customers book up to a year in advance. To make sure you are able to secure your preferred dates and for us to provide a professional service, we suggest you book well in advance of your event and after you have received your quotation. However if you have a last minute requirement, call us and we will do our utmost to accommodate your request.

01623 872811

Rufford Court, Wellow Road, Eakring, Nottinghamshire, NG22 0DF
www.sherwoodmarquees.co.uk | enquiries@sherwoodmarquees.co.uk



sherwood
marquees

more important questions - and answers!

What is the hire period?

This will be identified on the quotation and is normally for 1 day. However, we are flexible and if you have a back-to-back event the following day we will try to provide the marquee for the second day at no extra cost. This is subject to prior written agreement, so it is important to make your request well in advance. In addition, depending on the size of the event, site access and working with other contractors we will always try to have the marquee erected at least 1 full day in advance (you do not pay for this day). Under normal circumstances we will take the marquee down the day following the event (weather permitting). We always try to clear the site at the earliest convenient time.

How much damage will a marquee do to my garden or site?

We will try to take every care not to cause unnecessary damage. It is important that grass is cut short to facilitate erection and provide a flat internal ground surface. During the summer months the grass may discolour where a marquee has been placed, depending on how long the marquee has been up and how much use the grass area has received. We will comb the site for litter before leaving. Please make sure all other contractors understand their responsibility to clear their rubbish and remove all equipment before we arrive to dismantle the marquee.

Do you support local groups and charities?

Yes. Depending upon availability of our marquees we are able to offer a subsidised rate to charities and local groups with charitable interests.

Will I need a drinks/entertainment licence?

In general terms, you will only need a licence if you are intending to charge for alcoholic drinks. It is always worth checking with your local authority. If you do require a drinks licence, you or the people running your bar should apply for this from the local magistrates office.

Do I need public liability or event insurance?

Firstly, it is important to make sure you have checked with all contractors their status and insurance cover. Sherwood Marquees has Public and Products Liability insurance to a limit of £5million and Employers Liability insurance to a limit of £10million. However the customer is responsible for the company's equipment during the hire period and may feel it necessary to arrange insurance accordingly with its existing or a specialist insurer. Sherwood Marquees do charge a Damage Waiver Fee, included in the price you pay, the customer will remain responsible for and will indemnify the company against any loss or damage resulting from their negligence or legal liability. Full details are provided within our Terms and Conditions supplied with every quotation.

What is the payment and cancellation policy?

We require a non-refundable deposit of 10% of the total prices and charges with confirmation of your order. The remaining 90% is due 10 days before the delivery date. If you need to cancel your arrangements we offer a refund policy and will also try to accommodate any alternative dates you may wish to book.

What if I need assistance during the event?

We offer a 24 hour call-out service, details will be provided with confirmation of your booking.

01623 872811

Rufford Court, Wellow Road, Eakring, Nottinghamshire, NG22 0DF
www.sherwoodmarquees.co.uk | enquiries@sherwoodmarquees.co.uk



corporate events and hospitality

At Sherwood Marquees we offer as standard the key requirements of providing a professional, value for money service to all our corporate clients, however large, small or unusual their requirements...

Quality UK manufactured diamond white marquees, clean and well maintained, regularly inspected, with sizes offering total flexibility to suit your location specification.

Personal Service and focus on meeting your individual event requirements, using our own fully trained and qualified employees, offering their experience and advice.

Value with all inclusive pricing structures including accidental damage insurance, free site visits and marquee layout service, together with a variety of payment options.

In addition, and at no extra cost on request, we will be pleased to provide:

- Occupancy Calculations guidance for larger events to make sure you have allocated adequate space for the people attending to exit safely
- Generic and Site Specific Risk Assessments

We have experience of providing marquees and equipment for a diverse range of corporate clients, often in unusual or restricted access locations including:

- Carnivals, Village Shows & Town Celebration Events
- County Shows throughout the East Midlands
- Product Promotions at Retail Locations
- Information Marquees in Car Parks
- Corporate Hospitality at Sports Venues
- Open Air Music & Entertainment Events
- Training Meeting Venues at NHS Hospitals
- Hospitality in Agricultural Barns



layout examples

Oriental Pagoda 6m x 6m with optional floor coverings, lockable glazed doors, internal linings, Georgian windows

Linked Oriental Pagoda 6m x 12m, 6m x 18m, with optional floor coverings, lockable glazed doors, internal linings, Georgian windows

Small Clearspan 3m x 3m, 3m x 6m, 3m x 9m, removable sidewalls

Medium Clearspan 8m x 6m up to 24m in bays of 3m, with optional highpeak roof, floor coverings, lockable glazed doors, internal linings, Georgian windows, removable sidewalls

Large Clearspan 12m x 6m up to 12m x 36m in bays of 3m, with optional highpeak roof, floor coverings, lockable glazed doors, internal linings, Georgian windows, removable sidewalls

Other layouts are available

01623 872811

Rufford Court, Wellow Road, Eakring, Nottinghamshire, NG22 0DF
www.sherwoodmarquees.co.uk | enquiries@sherwoodmarquees.co.uk


sherwood
marquees

planning a successful event - checklist

Identify a suitable location/venue, confirm availability dates with owners

Notes to action

Arrange a site visit for marquee size/style suitability and event equipment layout options/requirements advice

Estimate number of guests (option to amend before event)

- Daytime
- Evening

Catering - Decide on:

- Table Seated/Buffer Style Inside
- BBQ/Hog Roast/Other Outside
- Nibbles/Canapés Tables
- Cooking Equipment Space

Refreshments - Options:

- Bar Units/Self Service Tables
- Casual Seating Inside and/or Outside
- Bottle Chill Cabinets and/or Fridge Trailers

Entertainment - Consider:

- Stage/Dance Floor Sizes
- Inside/Outside Marquee

Toilets - Review:

- Sufficient Available at Venue
- Luxury Trailer Unit Option

Ground/Flooring - Check:

- Grass/Hard Standing Level
- Carpet Required

Power Supply - Is There:

- Domestic 240 volt?
- Commercial 3 Phase?
- Generator Required?

01623 872811

Rufford Court, Wellow Road, Eakring, Nottinghamshire, NG22 0DF
www.sherwoodmarquees.co.uk | enquiries@sherwoodmarquees.co.uk


sherwood
marquees

Try us now! Late booking specialists.

Call 01623 872811 to arrange a free site visit,
or visit our website www.sherwoodmarquees.co.uk

01623 872811

Rufford Court, Wellow Road, Eakring, Nottinghamshire, NG22 0DF
www.sherwoodmarquees.co.uk | enquiries@sherwoodmarquees.co.uk

